



Wednesday, June 15, 2022 at 5:00

Virtual Link: meet.google.com/ryq-trzw-knc

Attendance: Coleen Maugham, Kate Boscaljon, Tanya Sanderfoot, Bailey Patterson, Jonah Adams, Pam Mumm, Marissa Hopp, Jason Kauffeld, Carissa Sorensen, Jean Rigden

1. Call to Order - 5:01pm by Kate
 - a. Mission and vision - read by Kate
2. Review & approval of minutes from May 10, 2022 - motion to approve last month's minutes by Jason, Pam seconds, no discussion, motion passed
3. Community Input - none
4. Treasurer's Report
 - a. Financial Report - Jonah
 - i. Interim budget report
 1. 77% of budgeted expenses have been spent at this point
 - a. Still have 6 payrolls to pay over summer from the budget
 - b. June report will better show full year
 2. Grant spending up this year
 - a. This year ends June 30th
 3. Spending more on travel to model schools in future-August Australia
 - a. This is part of next year's budget
 - b. We should be able to carry over unspent grant funds to next year
 - i. Pam asks when we will know whether the grant funds will definitely carry over
 - ii. Per Tanya - DPI call tomorrow may offer clarity
 - iii. Kate asks whether we will be ok financially if the money does not carry over
 - iv. Per Jonah we will still have enough funding through the grant each year - next year is year 4, then we still have year 5
 4. Motion to accept financial report for this month - Pam, second Jean, no discussion, motion passed
 - ii. Budget revision
 1. General Supplies
 - a. Original plan for grant didn't include this item
 - b. \$56,844 spent this year coded to general supplies for grant use
 - c. Recommend increase from \$0 to \$60,000 in general supplies
 2. Non-capital Equipment - items costing less than \$5,000
 - a. Recommend \$55,000 to go toward non-capital equipment
 3. Curriculum Expenses - no change
 4. Technology

- a. recommend reducing to \$0 since we haven't spent money on smart boards or computers this year
 - 5. Curriculum Development
 - a. recommend slight increase
 - 6. Personnel - looking into whether there are pending expenses in this category
 - 7. Professional development
 - a. Have invoice for PD from Australia
 - b. Recommend \$12,000
 - 8. Travel Expenses
 - a. Recommend decrease in budget here for this year as flights will be on next year's budget
 - b. Motion to accept budget revisions as presented Pam, second Jean, no discussion, motion passed
- 5. Administrator and Teacher Reports
 - a. Teacher Report - Marissa Hopp
 - i. Wrapped up the bands and school year
 - ii. Sent home continuums for reading and math
 - iii. Getting ready for retreat and Australia
 - iv. Pam suggests a teacher and governance council meet and greet event in late summer or early fall
 - b. Admin Report - Tanya
 - i. Finished year strong
 - ii. Preliminary data for school board report
 - 1. Kids made great growth and are almost in line with numbers from pre-covid
 - 2. Meeting with Chrissy Dahm tomorrow to work on:
 - a. Disaggregated data for our school
 - b. Report on performance measures
 - iii. Working on bringing more playful learning, relationships, play, and joyful learning especially at end of year when social/emotional needs are high
 - iv. Successful carnival
 - v. Kalahari is location for 4 day teacher retreat
 - 1. 1st 2 days - literacy
 - 2. 3rd day - social emotional learning
 - 3. 4th day - math
 - 4. Jason suggests increase to mileage rate on budget for retreat
 - vi. Interviewed another candidate
 - 1. Had second interview
 - 2. Needs to pass the fort test in the next week or we have to move on
 - a. Jean notifies us that the teacher can get a 1 year license even if hasn't passed fort test
- 6. Council Development
 - a. Member Development/Training
 - i. One notice of interest received
 - ii. One verbal notice of interest but no form filled out
 - iii. Formal training for council members will be in September with Nick Pretasky from WRCCS
 - iv. Thank you to Coleen and Carissa for 3 years of service on the council

7. Old Business & Discussion Items
 - a. Staffing recommendations
 - i. Contracts have been signed for both interviewed new teachers
 - b. BPC Teacher Handbook
 - i. Motion to accept the handbook as presented Jean, second Bailey, no discussion, motion passed
8. New Business
 - a. End of Year Report
 - i. We will see it next month
 - ii. Goes to DPI and school board
 - b. Strategic Planning Update
 - i. No meeting since last month
 - ii. Tanya and Jason will meet with city regarding parks planning and possibility of getting school grounds included
 - c. Appointing New Positions - will be voted on next meeting
 - i. President - Kate
 - ii. Vice President - Jason
 - iii. Treasurer - possibly one of the new members
 - iv. Secretary - Bailey, Pam will assist if needed
 - d. Parent survey
 - i. Only 26 responses - sent out late and not pushed
 1. 12 K, 6 1st, 8 2nd
 2. 4 SpEd
 3. 91% ranked 4-5 for likely to recommend our school
 4. 91% very satisfied with academic progress
 5. 88% satisfied with play based model
 6. 91% satisfied with reading bans
 7. 95% satisfied with math bands
 8. 87% satisfied with teacher communication
 - a. Families want more info and updates on child's progress
 9. 92% satisfied with technology
 10. 88% satisfied with facility/playground
 11. 90% satisfied with school leadership
 12. 80% satisfied with safety
 13. 92% kids excited to go to school
 14. 96% comfortable communicating with staff
 15. Biggest complaint was food
 16. Want more art and music
 17. More opportunities for parent involvement
 - ii. Need 80% response rate next year
 - iii. Need to discuss at April meeting so it's ready to send out in May
 - iv. Try to do midyear survey next year as well in December
9. Adjourn - motion to adjourn Pam, Second Jean, no discussion, motion passed, meeting adjourned at 6:07pm

Future meetings: July 12 ([21-22 Meeting Schedule](#) - 2nd Tues. of the month @ 5:45)

Barlow Park Charter School Mission:

Barlow Park Charter School's responsive environment will encourage all learners to reach their fullest personal potential and become well-balanced, compassionate, curious citizens.

Barlow Park Charter School Vision:

Setting a positive trajectory for lifetime learning.